

# DISABLED VETERAN BUSINESS PARTICIPATION TIP SHEET



## WHAT YOU NEED TO KNOW

SDUSD requires 3% DVB participation on all publicly bid construction contracts.\*

- 3% DVB participation **required**
- "Good Faith Effort" no longer applies
- DVB prime contractors meet the requirement by default
- State of California certifications are required for DVBEs
- Federal verification letters are required for SDVO SBs

## NON-DVB PRIME CONTRACTORS DO THE DUE DILIGENCE:

### Definitions

<b>CVE</b>	Center for Veterans Enterprise
<b>DVB</b>	Disabled Veteran Business
<b>DVBE (State)</b>	Disabled Veteran Business Enterprise
<b>SDVO SB (Federal)</b>	Service Disabled Veteran-Owned Small Business Enterprise
<b>VA</b>	Department of Veterans Affairs
<b>VIP</b>	Vendor Information Pages (federal SDVO SB database)

### 1 Confirm valid DVBE/SDVO SB certification

#### DVBE:

Ask contractor for DVBE Certification; go to <https://caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx>, input business name or supplier number

#### SDVO SB:

Ask contractor for CVE Letter; be sure it is current and valid

Check the VIP at [www.vip.VetBiz.va.gov](http://www.vip.VetBiz.va.gov) for SDVO SB verification

### 2 Complete DVBE Bidder Declaration, include with bid

### 3 Collect all materials and include with bid if possible

*\*The DVBE requirement can be met through participation of contractors, suppliers, manufacturers and equipment providers.*

## **DVB SUBCONTRACTORS**

### **GET CERTIFIED/VERIFIED:**

- Start the DVBE certification process at <https://caleprocure.ca.gov/pages/CertificationProcess/sbdvbe-1.aspx>
- Start the SDVOSB verification process at [www.vetbiz.gov](http://www.vetbiz.gov)
- DVBE eligibility is a two-year period and must be renewed annually; SDVOSB eligibility is a three-year period
- Eligibility must be current at time of bid
- It is your responsibility to apply for and maintain DVBE/SDVOSB eligibility status

## **DVB PRIME CONTRACTORS**

- Maintain eligibility
- Do not “need” DVB subs, but it is encouraged
- Complete DVBE Bidder Declaration, include with bid
- Submit proof of current and valid certification/verification with bid

## **RESOURCES**

For assistance finding Disabled Veteran Business contractors, suppliers, manufacturers and equipment providers and/or confirming DVBE/SDVOSB status, contact the following:

### **SDUSD Business Outreach Department**

**Karen Linehan, Outreach Program Manager**

[klinehan@sandi.net](mailto:klinehan@sandi.net)

**Alma D. Bañuelos, Business Outreach Coordinator**

**858-573-5852 | [abanuelos@sandi.net](mailto:abanuelos@sandi.net)**

**The Elite Service Disabled Veteran-Owned Business (SDVOB) Network, San Diego Chapter: [www.elitesdvob.org](http://www.elitesdvob.org)**

**U.S. Veteran Business Alliance: [www.gousvba.org](http://www.gousvba.org)**

**Veterans In Business (VIB) Network: [www.vibnetwork.org](http://www.vibnetwork.org)**

*DVBE and SDVOSB eligibility must be current at time of bid.*